

## **NORTH WEST (OUTER) AREA COMMITTEE**

**MONDAY, 24TH MARCH, 2014**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors S Lay, B Anderson,  
C Campbell, B Cleasby, R Downes, C Fox,  
G Latty, C Townsley, P Latty and D Collins

### **88 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **89 Exempt Information - Possible Exclusion of the Press and Public**

There were no resolutions to exclude the public.

### **90 Late Items**

There were no late items.

### **91 Declaration of Disclosable Pecuniary and Other Interests**

No declarations were made.

### **92 Apologies for Absence**

Apologies for absence were received from Councillor J L Carter.

### **93 Open Forum A (Non Health Issues)**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion no members of public were present.

### **94 Minutes - 3rd February 2014**

Councillor Collins highlighted an inaccuracy in the minute's relation to a comment she had raised with the Director of Environment and Neighbourhoods at Minute No 81 – "Annual Report – For the Parks and Countryside Service" revised wording as follows was agreed by the Committee:

“In response to a query in relation to potential parking charges for the two car parks in Horsforth near Hall Park, Members were advised that there would be no parking charges for financial year 2014/15”.

**RESOLVED** – The minutes of the meeting held on 3rd February 2014 be approved as a correct record subject to the amendment to Minute No 81 as agreed by the Committee.

## **95 Children's Services area committee update report**

The Chief Officer (Partnership Development) and Head of Targeted Services (Children's Services) presented a report submitted by the Director of Children's Services. The report provided Members with a comprehensive set of children's information. Members were informed there are established city priorities in the Children and Young People's Plan (CYPP). The purpose of this cycle of reporting was to understand if there are any local priorities that should also be highlighted in the reports, for example a focus on a particular aspect of one of the obsessions identified in the plan. For this committee it was recommended that the local area lead for Children's Services works with the local area head of targeted services to identify local priorities for children, with the Committee's approval.

As the local area lead for Children's Services Councillor P Latty highlighted current areas of focus, these being interventions for the Under 5's and working with young people classified as "NEET" (Not in employment, education or training).

Members discussed the report asking specific questions about the number of NEETs in the Outer North West area.

Members also considered school attendance and noted a drop in attendance levels. Members stressed the importance of resolving attendance issues at an early stage. Further to understanding the statistics in the report, additional attendance data for Horsforth schools was requested. Members also asked if the data could in future be broken down by Ward.

Questions were asked about the rates of teenage pregnancy and whether figures could be provided to Members for the Outer North West area.

Following a question about IGEN it was confirmed that this is a city centre careers advice centre for young people and adults.

**RESOLVED** - The Committee resolved to

- (a) Request that information relating to teenage pregnancy in the Outer North West area be circulated to Members;
- (b) Request that data be broken down by Ward;
- (c) That attendance data with regards to Horsforth be provided for the Horsforth Members;

- (d) note the contents of the report and support Children's Services in their work where required; and
- (e) Request the Children and Young People sub-group feed back to the Committee on local priorities.

## **96 Open Forum B (Health Issues)**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee specifically relating to Health Issues.

On this occasion no members of the public were present.

## **97 Health and Wellbeing in Outer North West Leeds**

The Health and Wellbeing Improvement Manager and Consultant in Public Health Medicine presented a report on behalf of the Director of Public Health. The report provided the Committee with information on how health and wellbeing is being led and organised in Leeds. This provided basic background information for discussion on partnership working and improving links between services and the Area Committee.

The report looked at opportunities for Councillors in Outer North West Leeds and GPs from Leeds West Clinical Commissioning Group (CCG) to work more closely together with officers from Public Health (PH) to achieve shared objectives.

As the area lead for Health and Well-being Councillor G Latty highlighted current areas of focus which included social isolation, which can be a particular issue for older people and the work of the contact centre in referring people to the right service.

Members asked questions relating to the information contained in the report and its relation to the Outer North West area of Leeds.

Members also asked about domestic violence and what the Council was doing to help people who experience this.

Members asked about "Leeds Get Active" and how this was being promoted. It was commented how important it was to get more GPs familiar with the scheme, thereby encouraging more patient referrals for participation.

The Committee felt that as the Outer North West area had a high number of elderly residents more resources should be provided to help with their health and wellbeing.

**RESOLVED** – The Committee resolved to:

Final minutes approved as a correct record at the meeting held on Friday, 6th June, 2014

- (a) To recognise the changes in health and wellbeing, and the challenges in Outer North West Leeds;
- (b) To build on developing local relationships and look at new ways of working to tackle long term issues; and
- (c) Refer the recommendation to the Health and Wellbeing sub group to give consideration to.

## **98 New Locality Services and Development of the 2014/15 Service Level Agreement and Performance Update**

The Locality Manager (WNW Locality Team) presented his report which provided an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlined the reasons for these changes and the process for agreeing them. It also described the process for developing the Service Level Agreements with Area Committees for 2014/15.

Members stressed the importance that planned changes to environmental services are followed through as they were considered essential.

Following discussion on Members' requests for work to be completed by environmental services, the Committee was informed that Members can continue to make as many requests as necessary through the Locality Manager.

Members discussed the positives and negatives to a city wide service for clearing gulleys. The Locality Manager commented that the city wide service could provide a better schedule service and a better reactive service

Following questions on the mapping of routes for leaf clearing it was confirmed to the Committee that maps are in place for priority routes and that these are available for Members' information.

Members also discussed gulleys being blocked with chippings following the re-surfacing of roads. Members stressed the importance of ensuring that where this occurs contractors are requested to clear the gulleys as per a contractual agreement. Furthermore following a question about the role of Highways in keeping gulleys clear it was confirmed that Highways and Environmental Services work together to resolve blocked or broken gulleys.

Members requested that a cost be provided to provide a gulley cleaning team solely for the Outer North West.

**RESOLVED** – The Committee resolved to:

- (a) Note the proposals for a new working model for Locality Team services;

- (b) Agree the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements;
- (c) Request information relating to the cost of a gulley cleaning team to cover the Outer North West area; and
- (d) Note the performance of the West North West Locality Team since July 2013.

## 99 Wellbeing Fund Update Report

The Committee received a report of the Assistant Chief Executive (Citizens and Communities) which provided Members with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlighted the current position of the Small Grants and skips pots and those Small Grants and skips that had been approved since the last meeting. It also provided an update on the Youth Activity Fund and asked the Area Committee to consider applications for funding from this budget.

**RESOLVED** – The Committee resolved:

- (a) To note the current budget position for the Wellbeing Fund for 2013/14 as set out in Appendix 1 of the submitted report;
- (b) To note the current budget position for the Capital Wellbeing Fund for 2013/14 as set out in Table 1 of the submitted report;
- (c) That the following be agreed in respect of those expressions of interest received for Wellbeing funding detailed at section 3.5 within the submitted report which have been received since the last Area Committee;

Project	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Decision
Adel No Cold Calling Zones	£2,000				<b>APPROVED</b>
Nether Yeadon Conservation Area Appraisal		£5,000			<b>DEFERRED</b>
Cookridge Village Hall	£9,000				<b>APPROVED</b>
Scotland Lane Road Safety scheme			£30,000		<b>APPROVED</b>
Coppice Woods 20mph Zone		£2,100			<b>APPROVED</b>
Broadgate Nursery			£2,050		<b>APPROVED</b>
Rawdon		£1,000			<b>APPROVED</b>

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Cricket Net Improvements					
Healthy Lifestyles For Older People	£1,920				<b>APPROVED</b>
Horsforth Farmers Market			£3,200		<b>APPROVED</b>
Aireborough Summer Activities Scheme	£2,700	£6,575	£2,050	£6,575	<b>APPROVED</b>
Otley and Yeadon CCTV				£18,306	<b>APPROVED</b>
Police Off Road Bikes	£284	£284	£284	£284	<b>APPROVED</b>

- (d) To note the current position of the Small Grants and Skips pots and the small grants that have been approved since the last meeting as detailed within Table 2 of the submitted report; and
- (e) Approve the Youth Activity Fund applications detailed at paragraph 3.6 of the submitted report.

## **100 Dates, Times and Venues of Community Committee Meetings 2014/15**

The City Solicitor submitted a report which sought the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014.

In addition, Members were requested to give consideration as to whether they wished to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Members discussed the report and agreed the following:

- The Election of Chair meeting to take place on Friday 6th June 2014;
- All venues for meetings to be held in the Outer North West area;
- The July meeting of the Committee to be held on Wednesday 16th July 2014 at 6.30pm;
- All other meetings of the Committee to commence at 1:30 pm;
- An additional meeting to take place on 8th December 2014.

**RESOLVED** – The Committee resolved to:

- (a) Agree that the Committees meeting schedule be as follows for the 2014/15 municipal year;
  - 6.30pm Wednesday 16<sup>th</sup> July 2014;
  - 1.30pm Monday 13<sup>th</sup> October 2014;
  - 1:30pm Monday 8<sup>th</sup> December 2014
  - 1:30pm Monday 26<sup>th</sup> January 2015; and
  - 1:30pm Monday 9<sup>th</sup> March 2015.
- (b) agree that all meetings take place in the area at 1:30pm excepting the meeting to be held on 16<sup>th</sup> July 2014 which shall be held at 6.30pm; and.
- (c) agree the proposed date for the meeting primarily scheduled to elect a Chair for the 2014/2015 municipal year to be 1.30pm, Friday 6th June 2014.

## **101 Area Update Report**

The Assistant Chief Executive (Citizens and Communities) submitted a report which brought together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business and also project and service activity.

Members discussed giving the committee a new name and agree that "Outer North West Community Committee" be put forward so that the new Committee can be formally constituted at the Council's Annual Meeting on 9<sup>th</sup> June 2014.

The Inspector responsible for the North West Outer area updated the Committee on the programme of change and new operating model being adopted by West Yorkshire Police.

Members asked the Inspector present the reasons behind the classification of certain crimes specifically in relation to theft from sheds.

Members sought assurance that the police headquarters moving to Elland Road would not affect services in the outer north west area of Leeds. It was confirmed to Members that the move to Elland Road would not be to the detriment of services. A minor draw back was that the main cells will be located at Elland Road thereby resulting in a slightly longer journey taking prisoners to a cell.

**RESOLVED** - The Committee resolved to:

- (a) Note the presentation received from Inspector Richard Coldwell;
- (b) Agree that the name 'Outer North West Community Committee' be put forward so that the new Committee can be formally constituted at the Council's Annual Meeting on 9<sup>th</sup> June 2014; and
- (c) The contents of the report be noted.

## **102 Area Chairs Forum Minutes**

The Assistant Chief Executive (Citizens and Communities) submitted a report which formally notified Members that the minutes of the Area Chairs Forum meetings will be brought to the Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

The Chair highlighted the important role that the Community Committee will have going forwards into the municipal year 2014/15.

**RESOLVED** – That the contents of the report be noted.

## **103 Date and Time of Next Meeting**

1:30pm Friday 6th June 2014.